Corporate O2

LOG IN GUIDE

CORPORATE

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With the ever-changing landscape of technology, and the ever-prevalent presence of fraud, securing your account information has never been more important. Corporate O2 offers industry-standard authentication methods designed to protect against varying types of online account takeover threats.

What to expect when you enroll in Corporate O2

- Once your enrollment is processed, you will receive two separate emails. One will provide you with your temporary login credentials, and the second one will provide you with a password enrollment link.

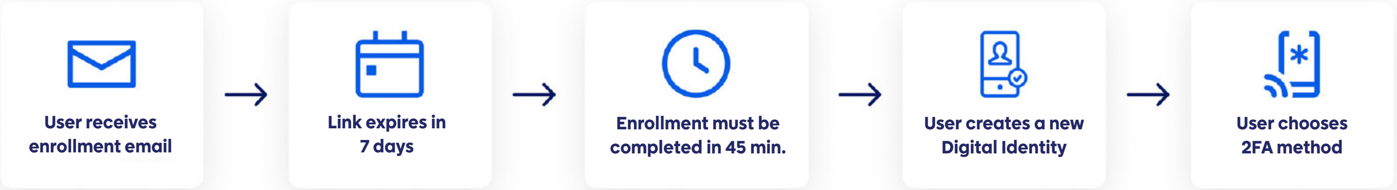
- The enrollment link will expire under either of the following conditions:
  - It will expire 7 days after delivery, or
  - It will expire 45 minutes after clicking the link for the first time.

- Please be sure to complete your enrollment within these timeframes. If you cannot complete the enrollment process in the time allotted, please contact Treasury Support at **(630)966-2455** or **osbtreasurysupport@oldsecond.com**.

- Upon clicking the link you'll be asked to select a new username and password.

- You will then be prompted to choose your two-factor login method. Options include: SMS text, voice phone call, authenticator app, or secure token.

- If you currently have access to Corporate O2 and are setting up your new credentials for the first time, you will need to re-enter your credentials on any external service you have in place.



User receives enrollment email → Link expires in 7 days → Enrollment must be completed in 45 min. → User creates a new Digital Identity → User chooses 2FA method

View the tutorial here.

Click to watch a video of the enrollment process.

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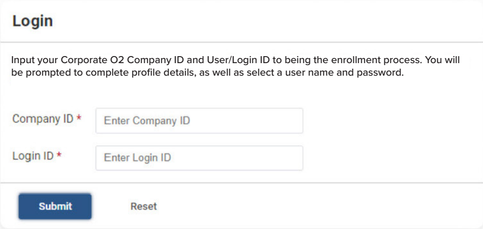
Enrollment Process

STEP 1: Receive enrollment email and click on Digital ID enrollment link. **LINK EXPIRES WITHIN 7 DAYS.**

STEP 2: Log in with the Company and Login IDs that were provided in your Corporate O2 Welcome email. These IDs will no longer be required and can be discarded once enrollment is complete.



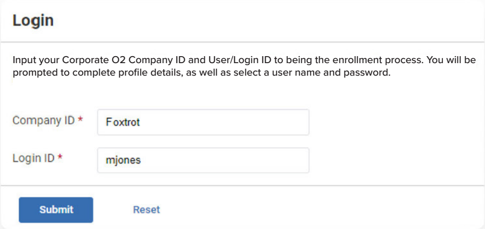
Login

Input your Corporate O2 Company ID and User/Login ID to being the enrollment process. You will be prompted to complete profile details, as well as select a user name and password.

Company ID * Enter Company ID

Login ID * Enter Login ID

→



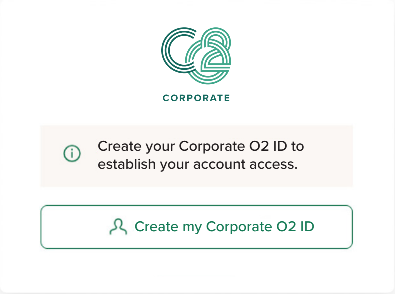
Login

Input your Corporate O2 Company ID and User/Login ID to being the enrollment process. You will be prompted to complete profile details, as well as select a user name and password.

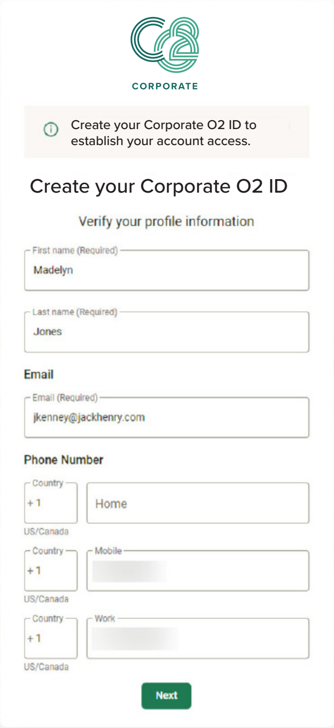
Company ID * Foxtrot

Login ID * mjones

STEP 3: Create your Treasury profile and Digital ID, verify your profile information and create your credentials. This username/Digital ID and Password will be used for subsequent logins.



Create your Corporate O2 ID to establish your account access.



Create your Corporate O2 ID to establish your account access.

Create your Corporate O2 ID

Verify your profile information

First name (Required): Madelyn

Last name (Required): Jones

Email

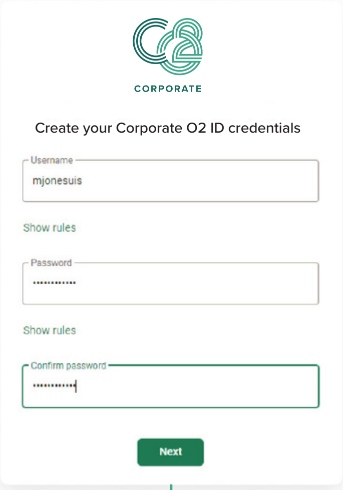
Email (Required): jkenney@jackhenry.com

Phone Number

Country: +1 US/Canada — Home

Country: +1 US/Canada — Mobile: [redacted]

Country: +1 US/Canada — Work: [redacted]



Create your Corporate O2 ID credentials

Username: mjonesuis

Show rules

Password: ••••••••••••

Show rules

Confirm password: ••••••••••••

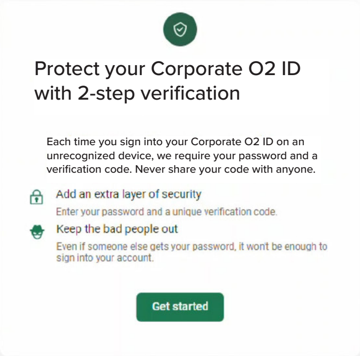
What are the rules for creating a username?

- Must be between 4 and 64 characters in length.
- Can contain letters (a-z), numbers (0-9), dashes (-), underscores (_), apostrophes (‘), and periods (.)
- Can begin or end with non-alphanumeric characters except periods (.) and spaces.
- Usernames cannot contain more than one period (.) in a row, accents, accented letters, ampersands (&), equal signs (=), brackets (<,>), plus signs (+), at signs (@), or commas (,).
- Username cannot be a match to another username already on the service.

What are the rules for creating a password?

- Passwords must be between 8 and 64 characters in length.
- All ASCII and Unicode characters (including spaces) are supported for passwords.
- Passwords must not match or contain your username and must not begin or end with a space.
- Passwords will not expire.

STEP 4: Protect your account with 2-step verification and choose your preferred method.

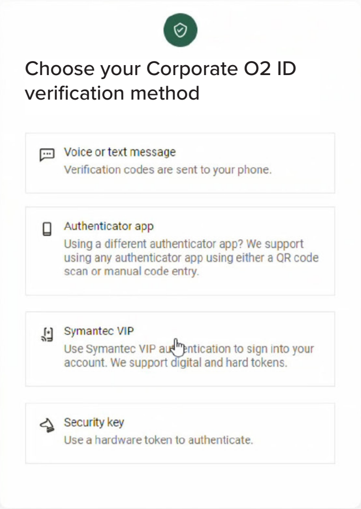


Protect your Corporate O2 ID with 2-step verification

Each time you sign into your Corporate O2 ID on an unrecognized device, we require your password and a verification code. Never share your code with anyone.

Add an extra layer of security
Enter your password and a unique verification code.

Keep the bad people out
Even if someone else gets your password, it won't be enough to sign into your account.



Choose your Corporate O2 ID verification method

Voice or text message
Verification codes are sent to your phone.

Authenticator app
Using a different authenticator app? We support using any authenticator app using either a QR code scan or manual code entry.

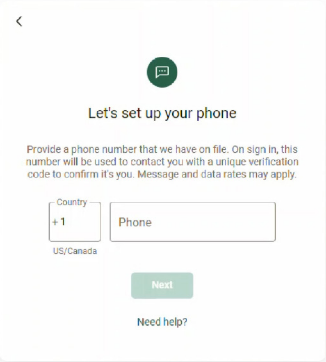
Symantec VIP
Use Symantec VIP authentication to sign into your account. We support digital and hard tokens.

Security key
Use a hardware token to authenticate.

2-Step Verification Methods

Choose from 4 different verification methods: voice or text message, authenticator app, Symantec VIP, or a security key.

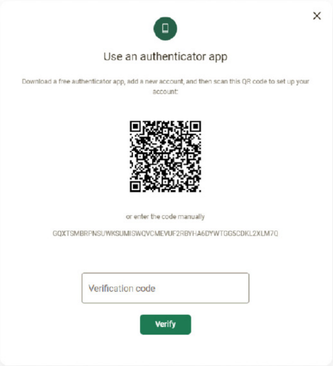
Voice or Text Message



Let's set up your phone

Provide a phone number that we have on file. On sign in, this number will be used to contact you with a unique verification code to confirm it's you. Message and data rates may apply.

Authenticator App



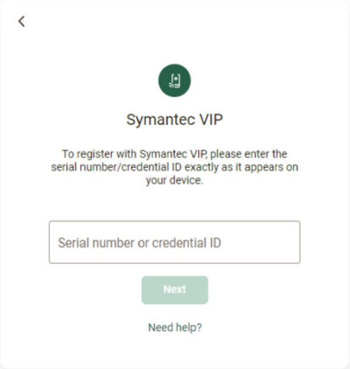
Use an authenticator app

Download a free authenticator app, add a new account, and then scan this QR code to set up your account:

or enter the code manually

GQXTSMBRPNSUWKSUMISWQVCMEVUF2RBYHA6DYWTGG5CDKL2XLM7Q

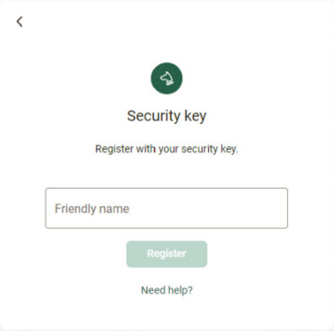
Symantec VIP



Symantec VIP

To register with Symantec VIP, please enter the serial number/credential ID exactly as it appears on your device.

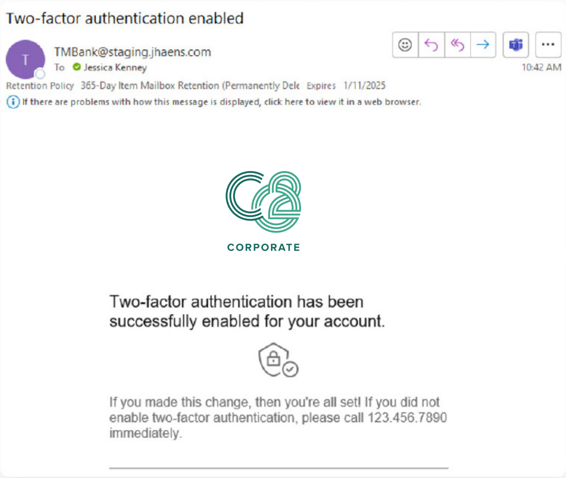
Security Key



Security key

Register with your security key.

STEP 5: Once complete you will receive an email confirming two-factor verification setup.



Two-factor authentication enabled

TMBank@staging.jhaens.com
To Jessica Kenney
10:42 AM
Retention Policy 365-Day Item Mailbox Retention (Permanently Dele Expires 1/11/2025
If there are problems with how this message is displayed, click here to view it in a web browser.

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Two-factor authentication has been successfully enabled for your account.

If you made this change, then you're all set! If you did not enable two-factor authentication, please call 123.456.7890 immediately.